



# ***PINELLAS PREPARATORY ACADEMY***

## **2011-12 ENROLLMENT PACKET**

*Pinellas Preparatory Academy strives to provide a creative and positive environment for emotionally mature children. Our excellent faculty shares with parents and the community the responsibility to prepare each child for secondary education and beyond.*

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- (4.2) **Admission of Students:** Pinellas Preparatory Academy is a public charter school that receives its Charter from the Pinellas County School Board, and as such, complies with all applicable requirements of state law and the public school system as well as its Charter. As such, we must admit all students based on space availability. Prior to enrollment, parents shall meet with the Principal to discuss the student and how they would fit within our school. The parent will receive a tour, information about the school, and share information regarding the student that would assist us in meeting the student's needs. Provided that we are able to meet the child's needs, and that we have seats available, the children will be admitted based on availability for the current year. If they are applying for the following year, they will follow the lottery procedure as described in section 4.2.1.
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### ***APPLICATION CHECKLIST:***

- Tour of School
- Application Form
- Application Survey
- Student Essay
- Student Math Placement Test
- Expectations Agreements
- Report Cards, Standardized Assessment Data
- Any educational plans the school would be required to abide by (IEP, EP, 504, etc.)

*Please note that the results of the placement test, student essay, previous report cards, or the existence or lack there of any IEP, EP or 504 plan does not increase or decrease your chance of acceptance in any way.*

### ***IMPORTANT DATES***

- **Oct. 13, 2010** – 2011-12 Applications Available
- **Feb. 8, 2011** – Open house for prospective families (in the evening)
- **April 1, 2011** – Applications for the 2011-12 Lottery are due in school office
- **April 6, 2011** – 2011-12 Application Lottery
- **April 8, 2011** – Letters will be sent confirming application or waiting list position.

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*Pinellas Preparatory Academy does not discriminate against anyone, to general operations of the school, and to any basis prohibited by applicable law or regulation.*

## **Application Process**

Pinellas Preparatory Academy is a public charter school located in Largo, FL. Charter schools are independent public schools established to fill specific needs within the educational arena. PPA strives to reach students who are emotionally mature and can be successful in a creative environment that focuses on student's strengths. We recognize that while we are a public school and all students are able to apply, not all students may be a good match with the educational program we offer. Therefore, we feel it is essential that families visit our school and learn more about the services we offer prior to deciding to apply.

The attached application can be turned into our office when you come in to tour the school. If you've already toured the school and have decided to apply, the application can be mailed or faxed to us using the following contact information:

**Pinellas Preparatory Academy**  
**2300 S. Belcher Rd. #100**  
**Largo, FL 33771-4010**  
**Phone: (727) 536-3600**  
**Fax: (727) 536-3661**

Applications will be accepted for the 2011-12 school year until **April 1, 2011**. At that point we will verify all application information has been correctly entered into our computer system. All applicants will be assigned a random number to be used in sorting students during the lottery process.

The following types of students are able to bypass the lottery and automatically be accepted:

- a) Students who were enrolled at Pinellas Preparatory Academy the year before.
- b) Students who have siblings enrolled at either Pinellas Preparatory Academy or Pinellas Primary Academy.
- c) Students whose parents are on the Board of Directors of Pinellas Preparatory Academy.
- d) Students whose parents are staff members at either Pinellas Preparatory Academy or Pinellas Primary Academy.

At that point, the number of available seats will be calculated at each grade level. Once the numbers of available seats have been identified, the top students from the randomized list will be accepted into available spots.

Families will then be notified by phone, email and US mail about the status of their application, as to whether they have been accepted or placed on the waiting list. No verification of acceptance of your seat is necessary. We do ask, however, that if you are accepted and choose not to attend, that you please notify the school as soon as possible so the next individual on the waiting list can be offered the position in a timely manner. The waiting list will be maintained throughout the 2011-12 school year. As soon as possible after someone who has been accepted withdraws from the school, we will call the next person on the waiting list.

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**In order to participate in the lottery, your complete application packet must be returned by April 1, 2011**



# PINELLAS PREPARATORY ACADEMY • STUDENT APPLICATION

## A Creative Education for Creative Children

**Student Information**

Legal Last Name			First Name			Middle Name			Date of Birth						
Street Address			Year Applying For		Grade Level		Gender		Ethnicity / Race						
City		State	Zip Code		<input type="checkbox"/> 2010-11 <input type="checkbox"/> 2011-12 <input type="checkbox"/> 2012-13		<b>Current:</b> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup> <input type="checkbox"/> 6 <sup>th</sup> <input type="checkbox"/> 7 <sup>th</sup> <input type="checkbox"/> 8 <sup>th</sup>		<b>Next Year:</b> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup> <input type="checkbox"/> 6 <sup>th</sup> <input type="checkbox"/> 7 <sup>th</sup> <input type="checkbox"/> 8 <sup>th</sup>		<input type="checkbox"/> Male  <input type="checkbox"/> Female		<b>Hispanic or Latino:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> White		
Social Security Number			Home Telephone Number				Place of Birth (City, County, State)								

Primary Parent/Guardian:		
Last Name		First Name
Relationship:		
Address (If different than student)		
City	State	Zip
	<b>FL</b>	
Home Phone	Cell Phone	
Work Phone	Employer	
Email Address		

Other Parent/Guardian:		
Last Name		First Name
Relationship:		
Address (If different than student)		
City	State	Zip
	<b>FL</b>	
Home Phone	Cell Phone	
Work Phone	Employer	
Email Address		

Miscellaneous	
Who does the student live with?	
<input type="checkbox"/> Both Parents	<input type="checkbox"/> Brothers (how many: )
<input type="checkbox"/> Legal Guardian(s)	<input type="checkbox"/> Sisters (how many: )
<input type="checkbox"/> Father	<input type="checkbox"/> Stepfather
<input type="checkbox"/> Mother	<input type="checkbox"/> Stepmother
Is there any court order restricting access to the student and/or records?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has this child ever attended a Pinellas County School?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Last school the student attended?	Last Pinellas Cty School attended
Check the program(s) in which your child has ever been enrolled:	
<input type="checkbox"/> <b>SLD</b> (Specific Learning Disabilities) <input type="checkbox"/> <b>EH</b> (Emotionally Handicapped) <input type="checkbox"/> <b>VE</b> (Varying Exceptionalities) <input type="checkbox"/> <b>Dropout Prevention</b> (Stars/ALPHA) <input type="checkbox"/> <b>ESOL</b> (English As a Second Language) <input type="checkbox"/> <b>CD/SL</b> (Communications Disorder, Speech & Lang) <input type="checkbox"/> <b>Gifted</b> (Enhanced Learning) <input type="checkbox"/> <b>Other:</b> _____	

Signature of Parent / Guardian	Date
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*Please complete all accompanying forms with this application.*



# ***PINELLAS PREPARATORY ACADEMY • STUDENT SURVEY***

*To be completed by the parents*

<i>Legal Last Name</i>	<i>First Name</i>

*Information shared on this survey does not affect whether or not your child will be admitted. This information is to help the teachers of Pinellas Preparatory Academy best prepare a program for our students.*

<i>Describe your child's strengths</i>
<i>What do you see as your child's biggest challenge</i>
<i>How would you describe the grades your child has received</i>
<i>What is your child's favorite subject</i>
<i>What else would be helpful for the teachers to know about your child</i>
<i>What attracted you to Pinellas Preparatory Academy</i>



# ***PINELLAS PREPARATORY ACADEMY***

## *Explanation of school expectations*

Pinellas Preparatory Academy is proud of the educational environment we provide our students. We hold high expectations for our students and families. To ensure new families understand the requirements coming into the school, we ask that you please read through the following expectations and sign below to acknowledge you have read, understand and will abide by these if accepted to Pinellas Preparatory Academy.

### School Staff Will:

- Provide a high quality education that meets and exceeds the Florida Sunshine State Standards
- Do everything in our abilities to provide a safe and caring environment
- Communicate with parents about their child's progress in school
- Provide various ways for students to participate in their education and demonstrate their learning

### Students Will:

- Devote themselves to their education
- Complete assignments on time
- Follow all school rules and expectations
- Spend at least 10 minutes per grade level of homework each night

### Parents Will:

- Ensure their students are at school on time every day unless an absence is medically necessary
- Ensure their students have a quiet and dedicated time to complete their homework every night
- Take an active role in their student's education by staying in contact with school staff
- Contribute twenty hours per family to the school

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Parent Signature

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Student Signature



# ***PINELLAS PREPARATORY ACADEMY***

## *Enrollment Process Understanding Agreement*

*Pinellas Preparatory Academy strives to provide a creative and positive environment for emotionally mature children. Our excellent faculty shares with parents and the community the responsibility to prepare each child for secondary education and beyond.*

Through this application process we want to ensure that you understand what Pinellas Preparatory Academy has to offer, so that you know that it will be a good fit for your student and your family. Please read and sign the following information acknowledging that you understand the enrollment process.

First, it is important to understand that this enrollment process is to help you understand expectations, and to help us start to get to know your student. We want to ensure we know the basics about your child to better assist us in placing them in an appropriate classroom. Please be aware that nothing in this enrollment packet or process can increase or decrease your chances of being accepted in the lottery in anyway.

Pinellas Preparatory Academy reserves the right to place children in an appropriate grade level based on previous assessment data, previous grades, placement tests, and possibly a PPA administered standardized assessment. This is alignment with Pinellas County School's policy 5112, which states that the school Principal is responsible for deciding the grade level placement for any student new to a school.

If your child has unusual circumstances in their records such as a high number of referrals or academic difficulties, the administration may request a meeting with you prior to starting school to develop a plan / agreement to best help your student from the first day of school.

Once this application packet has been completed and submitted to the school we will review the packet to ensure we have all of the following items from you and your student:

- Application form
- Application survey
- Student essay
- Student math placement test
- Expectations agreements
- Enrollment process understanding agreement
- Report Cards, Standardized Assessment Data
- Any educational plans the school would be required to abide by (IEP, EP, 504, etc.)

If any materials are missing from the application packet, the parents will be asked to submit it prior to the lottery date.

Once everything has been submitted, the student will be assigned a randomized nine digit number. You may obtain a verification of your lottery status by contacting the school office, should you wish to obtain one. On the day of the lottery all students will be sorted based on the randomized numbers assigned. Students will be accepted based on the available seats, and notified by telephone, email and a letter through the US mail. You may contact the school office after the lottery for your standing as well.

If you have any other questions regarding the enrollment process or any other aspect of our school, please feel free to contact the school office at (727) 536-3600.

By signing below you acknowledge that you have read and understand this information regarding the enrollment process.

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Parent Signature

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Student Signature



# ***PINELLAS PREPARATORY ACADEMY***

## ***STUDENT ESSAY***

*To be completed by the student in their own words/writing*

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Students – Please write (in your own handwriting) why you would like to attend PPA, and what your favorite part of school is.

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A series of horizontal dotted lines providing a template for handwriting the student's response.

*Please note this writing sample helps us to better know your students, but does not in any way increase or decrease your chances of being accepted to Pinellas Preparatory Academy*